



Manly Roos Rugby Club
Keirle Park, 275-277 Pittwater Road
Manly, NSW, 2095

2025 Annual General Meeting Agenda & Minutes

Where: Manly Roos Clubhouse, Keirle Park, Pittwater Rd, Manly

When: Sunday 26 October, 3.30pm

Agenda

- 1. Attendance**
- 2. Confirmation of AGM 2024 Minutes**
- 3. Confirmation of SGM 2025 Minutes**
- 4. Treasurers update**
- 5. Committee reports**
- 6. Election of 2026 Office Bearers and General Committee**
- 7. Any other permitted business**

The AGM will be followed by a committee meeting for the 2026 Club Committee. All Club Members are welcome to attend.



Minutes - 2025 AGM

26 October 2025 - 3.30pm - Keirle Park

Agenda Item 1 - Attendance

Summary	In attendance: Tim Silcock, Hayden Gordine, Chris Raper, Ian Graham, Will Kaye, Walter Gordine, Kirsty Jones Apologies: Bippy Power, Justin Taudien, Lachlan Mackay, Glenn Rawlins
Resolution	N/A
Motion By	N/A
Seconded By	N/A

Agenda Item 2 - Confirmation of AGM 2024 Minutes

Summary	Confirmation that the Minutes for 2024 AGM are a true and accurate reflection of the meeting agenda, motions and resolutions.
Resolution	PASSED - Minutes of 2024 AGM Confirmed
Motion By	Hayden Gordine
Seconded By	Ian Graham

Agenda Item 3 - Confirmation of SGM 2025 Minutes

Summary	Confirmation that the Minutes for 2025 SGM are a true and accurate reflection of the meeting agenda, motions and resolutions.
Resolution	PASSED - Minutes of 2024 AGM Confirmed
Motion By	Tim Silcock



Seconded By	Chris Raper
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Agenda Item 4 - Treasurers Report

Summary	Treasurer, Ian Graham, presented the Treasurers Report. Q & A <ul style="list-style-type: none">- New bank signatory to replace Bippy- Issue invoice for Marlins Jnrs lights use
Resolution	PASSED - Treasurers Report accepted
Motion By	Tim Silcock
Seconded By	Chris Raper

Agenda Item 5 - Committee Reports

Summary	Committee Reports read. These included; <ul style="list-style-type: none">- Presidents Report - Tim Silcock- Registrars Report - Bippy Power- Minis VP Report - Hayden Gordine
Resolution	N/A
Motion By	N/A
Seconded By	N/A

Agenda Item 6 - Election of Office Bearers & General Committee

Summary	Election of Office Bearers & General Committee, per the following nomination & acceptance.
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- **VP Girls** - Vacant. As the Girls program moved to Manly Savers this will stay vacant this season.
- **VP Juniors** - No nominations received. Committee will canvas the club for suitable candidates and consider job share option.
- Other Vacant roles

Nominee	Role	Nominator	Seconded	Result
Tim Silcock	President	Chris Raper	Hayden Gordine	PASSED
Hayden Gordine	Minis VP	Chris Raper	Tim Silcock	PASSED
Bippy Power	Registrar	Chris Raper	Hayden Gordine	PASSED
Ian Graham	Treasurer	Chris Raper	Hayden Gordine	PASSED
Chris Raper	Secretary	Tim Silcock	Hayden Gordine	PASSED
John Romyn	Savers Liaison	Chris Raper	Kirsty Jones	PASSED
	VP Girls			VACANT
	VP Juniors			VACANT
	Sponsorship			VACANT
	Uniforms & Merch			VACANT
	Clubhouse & Equip			VACANT
	Canteen & Supplies			VACANT
	Game Day Mgr			VACANT
Kirsty Jones	General Committee	Chris Raper	Hayden Gordine	PASSED
Will Kaye	General Committee	Chris Raper	Hayden Gordine	PASSED

Agenda Item 7 - Other Business

Summary	N/A
Resolution	N/A



Motion By	N/A
Seconded By	N/A

Meeting Close: 16:31 - 26 October '25



Appendix 1

Manly Roos Rugby Club – 2026 Committee Roles

Office Bearers

President – 2025: *Tim Silcock* - 2026: *Tim Silcock*

Leads the overall direction, governance, and operation of the club, ensuring all activities align with the Manly Roos' values and constitution. Chairs committee meetings and represents the club at district and community forums. Main liaison to Manly Junior Rugby Union (MJRU) and Sydney Junior Rugby Union (SJRU). Provides leadership and support across all age groups and ensures a positive experience for players, families, and volunteers.

Vice President – Juniors (U10–U12) – 2025: *Vacant* - 2026: *Vacant*

Oversees the Junior program (U10–U12), providing guidance to coaches, managers, and parents. Ensures a supportive and development-focused environment that balances fun, skill progression, and competitiveness. Is the main game-day liaison across the club and other SJRU clubs. Works with MJRU for the representative selection process. Plays an active role in planning for game day logistics and end-of-season programs.

Vice President – Minis (Joeys, U6–U9) – 2025: *Hayden Gordine* - 2026: *Hayden Gordine*

Manages the Minis and Joeys program, ensuring a safe, inclusive, and well-organised environment for the youngest Roos. Works with coaches and age coordinators to deliver engaging training sessions and smooth game day experiences in partnership with other Northern Beaches clubs. Is the Minis liaison to SJRU and the Manly Warringah Minis competition managers. Promotes participation, enjoyment, and teamwork as the foundation of the club. Acts as a key liaison for new families joining the Roos community.

Vice President – Girls – 2025: *Bippy Power* - 2026: *Vacant*

Leads the growth and coordination of the Girls rugby program across all age levels. Promotes participation, organises teams, and ensures the right coaching and competition pathways are in place. Represents the interests of girls' rugby within the club and at district level, ensuring visibility, inclusiveness, and a sense of belonging. Encourages collaboration across all age groups to support a unified club culture.

Registrar – 2025: *Bippy Power* - 2026: *Bippy Power*

Manages all player registrations, team lists, and competition compliance requirements. Works closely with Rugby AU systems and age coordinators to ensure accuracy and transparency. Maintains player eligibility records and communicates important registration timelines and policies. Plays a key role in reporting participation numbers and supporting end-of-season administration.

Treasurer – 2025: *Ian Graham* - 2026: *Ian Graham*

Oversees the club's finances, including budgeting, payments, and financial reporting. Ensures all financial operations are transparent and compliant with club and regulatory standards. Works with other committee members to plan for sustainable growth and responsible expenditure. Provides regular financial updates to the committee and contributes to sponsorship and funding discussions.



Secretary – 2025: *Chris Raper* - 2026: *Chris Raper*

Handles the club's administration, correspondence, and official documentation. Prepares agendas, records minutes, and manages compliance with the club's constitution and reporting obligations. Acts as the central point of contact for communications with Rugby AU, district bodies (SJRU / MJRU), and members. Supports smooth coordination of meetings, events, and governance processes.

General Committee Roles

Sponsorship Manager – 2025: *Matt Tyrrell* - 2026: *Vacant*

Leads all sponsorship, partnership, and fundraising initiatives to support the club financially. Builds and maintains relationships with local businesses and community partners. Ensures sponsorship obligations are met, providing strong value and visibility to sponsors. Actively seeks new sponsors and innovative ways to enhance the club's funding base and community profile.

Uniforms & Merchandise Manager – 2025: *Sarah Wheale / Lisa Foketi* - 2026: *Vacant*

Coordinate the design, ordering, and distribution of club uniforms and merchandise. Ensure all members have access to high-quality gear that reflects the Roos' identity and builds team pride. Manage supplier relationships, stock levels, and ordering cycles. Support fundraising and club branding initiatives through merchandise sales and events.

Clubhouse & Equipment Manager – *New Role (2026)* - *Vacant*

Responsible for maintaining the clubhouse facilities and managing all playing and training equipment. Ensures coaches and team managers have what they need to be effective — from balls and bibs to first aid and field gear. Oversees setup and pack-up logistics for training and game days. Coordinates maintenance, repairs, and storage to keep the club running smoothly week to week.

Canteen & Supplies Manager – 2025: *Bippy Power* - 2026: *Vacant*

Organises the operation of the canteen and manages all food, beverage, and consumable supplies. Orders perishables in advance of each weekend's matches, working closely with suppliers to maintain stock and freshness. Coordinates volunteers to deliver a friendly, efficient service for players and families. Ensures compliance with food safety standards and provides a welcoming social hub on game days.

Savers Junior Liaison – *New Role (2026)* - *John Romyn*

Acts as the connection point between the Savers and Junior programs, ensuring alignment in culture, communication, and development pathways. Supports player transition between age groups and helps maintain a continuous sense of belonging within the club. Works with coaches and committee members to coordinate joint activities and shared learning opportunities.

Game Day Manager – *New Role (2026)* - *Vacant*

Responsible for overseeing all game day operations to ensure smooth, safe, and enjoyable weekends of rugby. Manages volunteer rosters, field setup, scheduling, and coordination of first aid support. Works with the Canteen, Equipment, and Vice Presidents to deliver an organised and engaging match-day experience. Acts as the go-to person for resolving issues and maintaining a welcoming club atmosphere.